

**Winterfield Township Board Meeting
March 12, 2019
Minutes**

The meeting was called to order at 7:00 pm by Supervisor Hammar. The Pledge of Allegiance was recited by those present.

Members Present: Mark Hammar, Supervisor; Bonnie Blackledge, Clerk; Linda Peterson, Treasurer; Shelly Laughlin and Fred Prielipp, Trustees

Members Absent: None

Others Present: David Hoefling, County Commissioner; Lori Martin, County Clerk; Tom Dzierwa, Layline Energy; Mike Clark, Bill Hoefling, and Carl Traynor.

Review of Agenda: Motion by Blackledge, second by Laughlin, to accept the agenda as written. Ayes-5, Nays-0. Motion carried.

Review Minutes January 8, 2019: Peterson asked that the second sentence on the Treasurer's Report item regarding the tax money be stricken from the minutes as it was not accurate. **Motion by Laughlin, second by Peterson, to approve the January 8 Meeting Minutes with this correction. Ayes-5, Nays-0. Motion carried.**

Treasurer's Report: Peterson presented the Treasurer's report for March 12, 2019. She noted that it balances with the Clerk's accounts once the Clerk adds the deposit of the tax money to the Transfer Station account. **Prielipp moved to accept the report, seconded by Hammar. Ayes-5, Nays-0. Motion carried.**

Public Comment:

Tom Dzierwa, Layline Energy: Dzierwa said that Layline Energy will be putting in a 3-inch pipeline on the south side of Haskell Lake Road this summer. This will go past the Township Hall. He will have papers for the Supervisor to sign. He will meet with Consumers Energy to find out where other pipelines are located in the area.

County Commissioner's Report, David Hoefling: Hoefling reviewed the February 4th County Commission meeting. He also distributed minutes of the January 16th meeting.

County Clerk's Report, Lori Martin: Martin told the Board about a grant received by the Veteran's Department that will be used to upgrade technology and staff. The Circuit Court office will begin sending text messages to remind defendants of payments that are due. The Register of Deeds is looking at new software so the public can view records online. This should work with BS&A and other software. She is currently reaching out to high school special education and government classes for election education. There will be a May Election for McBain Schools that will involve a few voters in Winterfield Township.

Zoning Officer's Report, Mike Clark: No report.

Treasurer's Report, Linda Peterson: Peterson settled with Clare County on March 5th. She sent out notifications to ~~*three~~ two businesses that had delinquent personal property taxes. In 23 years, she has only had to do this one time.

Planning Board Report, Shelly Laughlin: The Planning Commission is starting to go over the Master Plan and will need budget money to do this. She would like to contact Wade Trim for assistance. Hammar said there are more companies out there. He encouraged the Planning Commission to go to training classes. There is a lot of new information out there that could affect our community such as the regulation of solar panels.

Clerk's Report, Bonnie Blackledge: Blackledge said she has only 9 voters that are registered in the McBain School District for the May Election. There is a possibility of an August election, but it isn't definite at this time. Proposal 3 has resulted in new requirements for clerks to be available for voter registration and absentee ballots on the weekend before and the day of an election. Digital Imaging has a new system for changes to our website. Election Source recently replaced the modem that didn't work at the last election with software that uses Internet technology.

Trustees' Report, Shelly Laughlin and Fred Prielipp: No report

Supervisor's Report, Mark Hammar:
Old Business: None

New Business:

2) Dust Control Bids for 2019:

(This was moved first since one of the contractors for item #1 had not yet arrived at the meeting.)

There were two bids for brining for 2019-Beckman Production Services at .16 cents per gallon and Michigan Chloride Sales, LLC at .1725 per gallon. Hammar has a map that shows our need is about 24-26 miles at 2,000 gallons per mile. Both companies plan to use a mineral brine which is less expensive than calcium chloride. There would be three brinings done around the three summer holidays – Memorial Day, July 4th, and Labor Day. There was discussion regarding a few problems last year with Beckman.

Peterson moved to accept the bid from Michigan Chloride for 2019. Blackledge seconded. Ayes: 5, Nays: 0. Motion carried.

1)Township Hall Remodeling Project:

There were three bidders for the project that includes renovation of the kitchen, bath, and storage room. Thomas Krchmar, Inc. submitted a proposal for \$19,980, Nolan Construction submitted a proposal for \$11,000, and Russ Rodenbaugh submitted a bid of \$20,323 (for Quality Built Oak Cabinets). Blackledge was concerned about the current budget for the Township Hall and suggested that it be amended when a bid was awarded. It was noted that Dave Lipovsky, Building Official at Clare County, is requiring a plumbing permit.

The Board had an opportunity to question the three bidders. Rodenbaugh confirmed that his bid includes custom built cabinets. The Board took a straw vote with the votes divided 2-Rodenbaugh, 2-Nolan, and 1 Krchmar. In order to break the tie, the Board voted between Rodenbaugh and Nolan and came up with a 3-2 vote favoring

Rodenbaugh. **Hammar moved to award the project to Russ Rodenbaugh. Peterson seconded. Roll Call Vote: Hammar-yes, Blackledge-no, Peterson-yes, Prielipp-no, Laughlin-yes. Motion carried.**

Some comments were the preference for custom built cabinets, concern about project cost, and the fact that it has been decades since the existing areas have been upgraded and the hope that this project will last for many years.

Blackledge moved to add \$18,500 to the Township Hall category of the budget for the remodeling project. Hammar seconded. Ayes: 5, Nays: 0. Motion carried.

3) Clare County Road Commission – Act 51 Report

This annual report of required financial information was included in the packet for Board Information.

4) Supervisor's Correspondence:

- Hammar attended two workshops – a renewable energy summit and a Michigan Road Preservation Association meeting on how to repair blacktop. Prielipp and Carl Traynor also attended this meeting.
- There will be a tire collection again this year at Middle Branch Township on May 29, 30, and 31. They are looking for people who wish to work.
- Some properties in Winterfield will be sprayed for Gypsy Moths.
- Shelly, Marion Librarian, sent pictures and correspondence regarding the use of the money we sent for improvements.
- The 2019 proposed road work was reviewed.

5) Credit Card Payment Approval, New Expenditure Approval:

Blackledge reviewed the credit card invoice that was paid in March and asked for approval of recent charges. She is working on getting tax exempt status with Intuit (QuickBooks) and hopes to have this in place soon. **Hammar moved to approve the credit card bills as shown in the packet for February and March. Peterson seconded. Ayes: 5, Nays: 0. Motion carried.**

15) Budget Report: Blackledge included a budget report to date for the General Fund and Transfer Station Fund.

16) Review Township Expenditures:

Hammar moved to approve the General Fund checks 4863 through 4903 and the Transfer Station checks 1990 through 1997 as shown on the reports. Second by Prielipp. Ayes-5, Nays-0. Motion carried.

Public Comment:

Peterson mentioned that pension payments can be made anytime. Blackledge said that last year they were due July 1st, the beginning of the fiscal year, and were paid to John Hancock later that month.

Adjournment: Motion by Prielipp, second by Hammar, to adjourn the meeting at 9:00 pm. Ayes-5, Nays-0. Motion carried.

Respectfully submitted,

Bonnie Blackledge
Winterfield Township Clerk

*corrected as part of approval process at the 5/14/2019 Regular Board Meeting