

**Winterfield Township Board Meeting
May 14, 2019
Minutes**

The meeting was called to order at 7:07 pm by Supervisor Hammar. The Pledge of Allegiance was recited by those present.

Members Present: Mark Hammar, Supervisor; Bonnie Blackledge, Clerk; Linda Peterson, Treasurer; and Shelly Laughlin, Trustee

Members Absent: Fred Prielipp, Trustee

Others Present: David Hoefling, County Commissioner; Joe Crowther, Layline Energy; Mike Clark, Bill Hoefling, and Carl Traynor.

Review of Agenda: Motion by Blackledge, second by Hammar, to accept the agenda as written. Ayes-4, Nays-0, Absent-1. Motion carried.

Review Minutes March 12, 2019: Peterson asked that a correction be made on the Treasurer's Report item regarding the number of delinquent personal property notifications sent out to businesses. There were two sent, not three. **Motion by Laughlin, second by Hammar, to approve the March 12 Meeting Minutes with this correction. Ayes-4, Nays-0, Absent-1. Motion carried.**

Treasurer's Report: Peterson presented the Treasurer's report for May 14, 2019. After review, **Laughlin moved to accept the report, seconded by Blackledge. Ayes-4, Nays-0, Absent-1. Motion carried.**

Public Comment:

County Commissioner's Report, David Hoefling: Hoefling reviewed the March 20th County Commission meeting. He also commented on the Road Commission salary issue, a Resolution for Veterans Affairs, the Fiscal Year 2020 Budget Calendar and a workshop held on May 8.

Phil and Deanna Lucas – Zoning Variance: Mr. and Mrs. Lucas own 7 acres on the corner of Strawberry and Keehn and Mulder Drive. They would like to construct a facility on this property that would be an event center for rentals with a capacity of approximately 350 people. The current zoning on this property was discussed as well as the next steps in the process. It was suggested that they come to the Planning Commission with an application to see if it fits the zoning. Laughlin is attending a training meeting where she hopes to learn more about this process.

Zoning Officer's Report, Mike Clark: No report other than the Lucas issue.

Treasurer's Report, Linda Peterson: The settlement check was paid and deposited. Peterson hopes to collect the rest of the personal property tax that is owed.

Planning Board Report, Shelly Laughlin: Julie Traynor and Sandra Land went to the training that was offered at Hayes Township. This should help with bringing the Master Plan up to date. Laughlin would like to hire Wade Trim or another company to help with

this process, and this should also be looked at during the budget preparation. Pay for PC training should be addressed during the budget process.

Hammar said there are many new zoning changes going through the legislature such as solar panels and irrigation systems.

Laughlin mentioned that Traynor resigned as Planning Commission secretary and Andrew Laughlin was approved to take over that position. She would like to see a quick guide on the website as to how to apply for building permits.

Clerk's Report, Bonnie Blackledge: Blackledge distributed the Par Plan magazines and John Hancock account information. She mentioned that Andrew Laughlin was very helpful with a computer problem she was having.

Trustees' Report, Shelly Laughlin: Laughlin is concerned that any zoning change follows the Master Plan to avoid any potential lawsuits. She read an excerpt that states the guidelines to follow.

Old Business:

1) Layline Pipeline Easement – Joe Crowther

Hammar explained that this 30-foot easement is within the County right-of-way and is parallel and adjacent to Haskell Lake Road. It will be placed north of the existing power lines on the south side of the road. There will also be room for a bore pit to cross Cook Ave. Crowther gave an overview of the project.

Blackledge moved to approve the pipeline easement with the changes noted on this draft copy. Peterson seconded. Roll call vote: Hammar-yes, Blackledge-yes, Peterson-yes, Laughlin-yes. Ayes-4, Nays-0, Absent-1. Motion carried.

New Business:

1) Township Tree Recommendations

Hammar and Peterson met with Nia Becker, District Forester from the Clare and Gladwin Conservation Districts. They looked over a 40-acre property that the Township owns as well as the trees in the cemetery. She sent a report with recommendations. Hammar suggested that this item be tabled since the Board has not had a chance to review the information. This will be added to the July agenda. **Item tabled.**

2) Proposal for Keehn Road Soil Borings and Design

The packet included information from Deepak Gupta, Clare County Road Commission, that contains an estimate of \$450,000 to \$500,000 for reconstruction. Hammar suggested that we proceed with the engineering phase of the project that will give us a better idea of the total cost. This is estimated at \$16,000 and will include the bid process. After the bids are received, the Board can make a final decision on the project.

Blackledge moved to approve the expenditure of \$16,000 for engineering services from Prein & Newhof. Hammar seconded. Roll call vote: Hammar-yes,

Blackledge-yes, Peterson-yes, Laughlin-yes. Ayes-4, Nays-0, Absent-1. Motion carried.

3) 2019 Crack Seal Work by Fharner

This work includes Long Lake from Clareola to Cook and Twin Lakes from Forrest to Long Lake. Since this was planned to be done before the Board meeting, Hammar approved the work on the advice of Clare County Road Commission. The Board concurred with his decision.

Other News from the Supervisor:

- Hammar mentioned that he needs workers for the annual Tire Recycling collection at Middle Branch Township at the end of May. Blackledge will put the notice of the collection on the website.
- Due to Hammar's discussion with Jeff Hall of IT Management about the request for payment from Jesse Bellinger, IT Director at Clare County, for our portion of their services, it was decided that our tower does not use those services and Winterfield should not pay this invoice. Hammar will look into this further and this check (#4939 on the approval list) will not be mailed at this time.
- Hammar is putting together a short newsletter that will be included with the tax bills this summer.
- Consumers Energy is replacing a pipeline on Forrest, and they are currently cleaning out several right-of-ways.
- Brining was supposed to have been done last weekend, but it was delayed due to rain. Michigan Chloride will be doing this.

4) Set June Dates for Budget Meetings

The Board set the first Budget meeting for June 13 at 1:00 pm. This meeting will be a working session to prepare the Budget for 2019-20. Compensation will also be discussed. Hammar will put together an agenda of items to be discussed. The second meeting which includes the Public Hearing will be held on June 27th at 1:00 pm. Blackledge will post the meetings and publish the Public Hearing.

5) Clare County Equalization Department – 2019 Maintenance Contract

The proposed contract is for 807 parcels at \$1 per parcel. Winterfield would agree to pay this amount (\$807) in exchange for assessment and tax preparation services.

Hammar moved to approve the maintenance contract for 2019. Peterson seconded. Roll Call Vote- Hammar-yes, Blackledge-yes, Peterson-yes, Laughlin-yes. Ayes-4, Nays-0, Absent-1. Motion carried.

14) Budget Report: Blackledge included a budget report to date for the General Fund and Transfer Station Fund.

16) Review Township Expenditures:

Blackledge moved to approve the General Fund checks 4904 through 4940 with a hold on check #4939, and the Transfer Station checks 1998 through 2006 as

shown on the reports. Second by Laughlin. Ayes-4, Nays-0, Absent-1. Motion carried.

Public Comment: None

Adjournment: Motion by Peterson, second by Laughlin, to adjourn the meeting at 9:00 pm. Ayes-4, Nays-0, Absent-1. Motion carried.

Respectfully submitted,

Bonnie Blackledge
Winterfield Township Clerk