

**Winterfield Township Board Meeting
July 10, 2018
Minutes**

Members Present: Mark Hammar, Supervisor; Bonnie Blackledge, Clerk; Linda Peterson, Treasurer; Shelly Laughlin and Fred Prielipp, Trustees

Members Absent: None

Others Present: Karen Lipovsky, County Commissioner; David Hoefling, Candidate for County Commissioner; Edwin Miller and Mike Clark

The meeting was called to order at 7:00 pm by Supervisor Hammar. The Pledge of Allegiance was recited by those present.

Review of Agenda: Motion by Blackledge, second by Peterson, to approve the agenda. It was agreed to add #12 under New Business – FEMA Flood Plan. Ayes-5, Nays-0. Motion carried.

Rollcall: All present

Review Minutes May 8, 2018: Motion by Prielipp, second by Peterson, to approve the May 8 Meeting Minutes. Ayes-5, Nays-0. Motion carried.

Review Minutes June 26, 2018: Motion by Peterson, second by Hammar, to approve the June 26 Special Meeting Minutes. Ayes-5, Nays-0. Motion carried.

Treasurer's Report: Peterson distributed copies of her report and reviewed the current bank balances. There was concern about how low the Transfer Station balance got last fiscal year – Peterson stated it was approximately \$7,000 in December. It has gotten as low as \$5,000. Laughlin moved to accept the report, seconded by Hammar. Ayes-5, Nays-0. Motion carried.

Public Comment:

County Commissioner's Report, Karen Lipovsky: Lipovsky distributed minutes of the last two County Commissioner meetings. She reviewed what was happening at the County including remonumentation, the Senior Millage, a meeting with MDOT, appraisals for equalization and a jail study. Issues with the Ambulance Service were also discussed. The Winterfield Board hopes to talk to Osceola County in the near future about the possibility of using their service.

Zoning Officer's Report, Mike Clark: Clark recently issued a permit for a pole barn. He completed the Citizen's Planner course.

Treasurer's Report, Linda Peterson: Peterson said she received a letter from Chemical Bank regarding the 6/28/18 interest in the Chemflex account that was figured incorrectly. This will be corrected.

Planning Board Report & Trustee Report, Shelly Laughlin: The Neighborhood Watch program that she has been looking into will not work in Winterfield Township because of our small size.

Clerk's Report, Bonnie Blackledge: The audit will take place on September 26. There was trouble with getting the election results to the County, but it was determined the cards were programmed with the wrong password to work with the modem. Balance sheets and P&L statements for the fiscal year end (June) were distributed.

Supervisor's Report, Mark Hammar: (Several agenda items were taken out of order)

New Business:

Township Hall Parking Lot: Fahrner Asphalt Sealers chipped and fog sealed the Township Hall parking lot for \$987.00. Hammar stated he was pleased with the work.

Tire Collection for 2018: Hammar presented a summary of the items covered by the grant. This year there were 613 tires and 49 rims collected. Ten semi loads were filled.

Transfer Station Report: Hammar asked whether we should pursue a "hazardous waste day." This would include paint, chemicals, and compounds that can't be taken to the Transfer Station. The large dumpster seems to be filling up faster than it did in the past. It is usually dumped every two weeks. They are often turning people away because it is full.

Old Business:

Monthly Scheduled Payroll: The switch to a monthly scheduled payroll on the recommendation of our auditors was explained. This will allow for more consistent payroll deductions.

The Pension program was also discussed. There were questions about the possibility of changing the date of payment, frequency of statements, and the fees. In 2016, the cap was changed from \$500 to \$1000, and in 2017 the payment date was changed to July. Blackledge will look into the company's rules regarding these questions.

New Business (continued):

Resolution 2018-2, Property Transfer Affidavit Reporting: Michigan Law requires penalties to accrue if the Property Transfer Affidavit form is not filed within 45 days after the transfer of ownership. The governing body of a local unit of government has the right to waive this penalty by resolution. **Hammar moved to adopt Resolution 2018-2, waiving these penalties and interest, seconded by Peterson. Roll call vote: Ayes-Hammar, Peterson, Prielipp, Laughlin, and Blackledge. Nays-none. Motion carried.**

Resolution to set an Alternate Date for the July Board of Review: Tabled in order to get more information from the Assessor. It was also noted that the December dates were mentioned in the body of the proposed resolution, but not addressed in the decision.

2018-19 Directory: A revised directory showing Township information and contact information was distributed. Any errors should be reported to the Clerk. (None noted)

2018-19 Meeting dates: These were approved at the June 26 meeting. The dates have been posted in the Township and added to the calendar on the website.

Metro Act Right of Way Permit Contract: Hammar explained that failure to act on this request for permit extension could affect our yearly Metro Act payment. He intends to ask AT&T for copies of maps that show their facilities and lines in our community.

Hammar moved to give AT&T a 5-year extension to their Metro Act Right of Way Permit. Seconded by Peterson. Ayes-5, Nays-0. Motion carried.

Road Work: Hammar distributed a report showing the work that has been done on Township roads since 2015 and is projected through 2021. He will meet with the Clare County Road Commission in November to discuss road work.

FEMA Flood Plan: Hammar brought up some issues concerning Floodplain regulations.

Township Hall Changes: Improvements to the Township Hall are proposed for this winter. Some ideas are new countertops, widening the kitchen doorway, adding a moveable serving bar with cabinets, replacement of the stove and microwave, electrical improvements, adding a changing table in the bathroom, and lockable cabinets for supplies.

Review Township Expenditures: Peterson moved to approve the General Fund checks 4694 through 4727 (4701 Void) and the Transfer Station checks 1956 through 1962 as shown on the reports. Second by Hammar. Ayes-5, Nays-0. Motion carried.

Public Comment: None

Adjournment: Motion by Laughlin, second by Prielipp, to adjourn the meeting. Ayes-5, Nays-0. Motion carried.

Respectfully submitted,

Bonnie Blackledge
Winterfield Township Clerk